

ODL Annual Report - Fiscal Year: 2009

☒ Finalized ☒ Approved

Library: **BELLE ISLE LIBRARY**

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	<input type="text" value="BELLE ISLE LIBRARY"/>		
County:	<input type="text" value="OKLAHOMA"/>	Type:	<input type="text" value="BR"/>
Mail Address:	<input type="text" value="SAME AS ST. ADDRESS"/>		
Street Address:	<input type="text" value="5501 N. VILLA"/>		
City:	<input type="text" value="OKLA CITY"/>	Zip:	<input type="text" value="73112-7164"/> <input type="text" value="73112-7164"/>
		(Street)	(Mail)
Phone:	<input type="text" value="405-843-9601"/>	Fax:	<input type="text" value="405-843-4560"/>
Toll Free - 800#:	<input type="text"/>		
Director's Email:	<input type="text" value="pdoss@metrolibrary.org"/>		
Library's Web Page:	<input type="text" value="www.metrolibrary.org"/>		
Population:	Adult	Juvenile	Total
City:	<input type="text" value="59,823"/>	<input type="text" value="20,521"/>	<input type="text" value="80,344"/>
County:	<input type="text" value="525,784"/>	<input type="text" value="180,833"/>	<input type="text" value="706,617"/>
County Service Area:	<input type="text" value="718"/> Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>	
		If NO, Describe: <input type="text"/>	

Director/Librarian:

Person Completing:

Number Of Branches: BookMobiles: Other Outlets:

Note:

Total Staff FTE	<input type="text" value="20.66"/>	MLS FTE	<input type="text" value="7"/>	Librarian FTE:	<input type="text" value="1.75"/>	Other FTE:	<input type="text" value="11.91"/>
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Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	69,011	64,870	15,271	13,963
Juvenile:	29,509	27,443	3,723	2,742
Total Bound:	98,520	92,313	18,994	16,705
Unbound Current Serial Subscriptions (Non Electronic)				
	177.00	177.00	11.00	17.00
Total Printed Materials:	98,697.00	92,490	19,005	16,722

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	5,306.00	5,306.00	1,726.00	1,380.00
Video Materials:	4,375.00	4,375.00	1,284.00	1,242.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	67.00	67.00	7.00	0.00
Total Electronic Materials:	67.00	67	7	0

Database Detail:

- Paid by your Library	44
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center,
Dun and Bradstreet, HeritageQuest, Learning
Express, Mitchell Repair (auto), NewsBank,

Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	<input type="text" value="70.00"/>	Total Annual Hours: <input type="text" value="3,640.00"/>
Hours after 5pm M-F:	<input type="text" value="17.00"/>	
Hours Sat, Sun:	<input type="text" value="13.00"/>	
Days Closed for Holidays:	<input type="text" value="15.00"/>	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text" value="1:00pm"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="9:00am"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="9:00am"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 70.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Summer Hours Per Week 0.00

Reference/Circulation

☒ Section Finalized Estimated Data?

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="526,300"/>	<input type="text" value="165,790"/>	<input type="text" value="692,090"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

☒ Section Finalized Estimated Data?

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="32,784"/>	<input type="text" value="8,466"/>	<input type="text" value="41,250"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs		Number	Attendance
Summer 6/08 - 8/08	Note: Last Years Program	9	1910
Other programs for children 7/08 - 6/09		68	866
Programs given for adults 7/08 - 6/09		308	4922
Summer Teens 6/08 - 8/08	Note: Last Years Program	2	168
Programs given for teens 7/08 - 6/09		9	226
Total Programs:		396	8092
Program Attendance Per Capita:			0.10

Continuing Education/Internet Use

☒ Section Finalized Estimated Data?

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="29"/>	<input type="text" value="34"/>	<input type="text" value="0"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?			Total
Public	<input type="text" value="13"/>	Staff: <input type="text" value="14"/>	Shared <input type="text" value="0"/>
			<input type="text" value="27"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits☒ Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$37,253"/>
Director's Current Annual Salary:	<input type="text" value="\$74,630"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Hourly Wage:	<input type="text" value="\$0.00"/>
Salary @ On \$6.5 per hour:	<input type="text" value="\$13,520"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:
Number of Staff Members:

Equipment

☒ Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends
Contact
Name and
Address

Literacy Contact
Name _Phone

Written statement of purpose?

Year last reviewed

Library Staff☒ Section Finalized

Last Update with FY

Library: BELLE ISLE LIBRARY

Staff Count 29

Total FTE: 20.66

Name	Title:	Type:	Education	Hours	CE?
BASSETT, CHRISTINE	Librarian	MLS	Masters In Library	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
BIDDLE, DEANNA	Assoc Librarian	Librarian	College Graduate	30	Y
FTE: 0.75	Certification: Certified? N	Level:	Year:	Hired This Year? N	
CALHOUN, DAVID	Page	Other	Some College	30	Y
FTE: 0.75	Certification: Certified? N	Level:	Year:	Hired This Year? N	
COBB, KIM	Librarian	MLS	Masters In Library	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
DOSS, PRISCILLA	Library Manager II	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
FRENCH, DAVID	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
FRITSCH, KATHY	Page	Other	College Graduate	15.3	Y
FTE: 0.3813	Certification: Certified? N	Level:	Year:	Hired This Year? N	
GLOVER, PATSY	Page	Other	Some College	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
HAMMONS, BRENDA ANN	Page	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
HOLMBERG, LINDA J.	Page	Other	Some College	30	Y
FTE: 0.75	Certification: Certified? N	Level:	Year:	Hired This Year? N	
JOHNSON, BARBARA	Associate Librarian	Librarian	Other Masters	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
KIRBY, ROSE	Page	Other	Other Masters	14.3	Y
FTE: 0.3563	Certification: Certified? N	Level:	Year:	Hired This Year? N	
MCELROY, MARY	Circulation Clerk	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	

MEEKS, ANN	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
OKAPAL, RAINNA	Circulation Clerk	Other	Some College	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
OVERSTREET, KYNDALL	Page	Other	Some College	17.6	Y
FTE: 0.4407	Certification: Certified? N	Level:	Year:	Hired This Year? N	
PROVINE, CAROL	Circulation Clerk	Other	High School	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
ROBERTUS, DEBBIE	Asst Lib Mgr	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
SLUSAR, NANCY	Page	Other	College Graduate	30	Y
FTE: 0.75	Certification: Certified? N	Level:	Year:	Hired This Year? N	
SMITH, DARCUS	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
STEVENSON, VIVIAN	Page	Other	College Graduate	19.1	Y
FTE: 0.4782	Certification: Certified? N	Level:	Year:	Hired This Year? N	
STOCKTON-HISS, BRENDA	Tech Assistant	Other	College Graduate	19.3	Y
FTE: 0.4813	Certification: Certified? N	Level:	Year:	Hired This Year? N	
TAUCER, STANLEY	Tech Asst.	Other	Some College	20.5	Y
FTE: 0.5125	Certification: Certified? N	Level:	Year:	Hired This Year? N	
THOMAS, TERRIE	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
WHISENHUNT, PATRICIA	Circulation Clerk	Other	Some College	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
WILBURN, JEAN	Circulation Clerk	Other	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
WOLFINGER, REGINA	Circulation Clerk	Other	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
YORK, KATRINA	Page	Other	College Graduate	20.3	Y
FTE: 0.5063	Certification: Certified? N	Level:	Year:	Hired This Year? Y	

ZUHDI, SELMA		Page	Other	Other Masters	20	Y
FTE:	0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? N

Board Members

☒ Section Finalized

Last Update with FY 2009 Library: BELLE ISLE LIBRARY

Total Members: 0

,		Home Phone:	Business Phone:
-			
Position:	Term Ends:		